

## QPF39 Weights verification

Plant: .....

Date: .....

Frequency: Once per year

Carried out by: .....

**Method:** Place each nominally 20-kg weight on a suitable scale (eg. Laboratory scale) and record the mass against the serial number.

Tolerance: 0.5%

	Weight serial no.	Mass, kgs	Between 19.90 and 20.10 kg	19.89 kg or less, 20.11 kg or more
1			Accept	Reject
2			Accept	Reject
3			Accept	Reject
4			Accept	Reject
5			Accept	Reject
6			Accept	Reject
7			Accept	Reject
8			Accept	Reject
9			Accept	Reject
10			Accept	Reject
11			Accept	Reject
12			Accept	Reject
13			Accept	Reject
14			Accept	Reject
15			Accept	Reject
16			Accept	Reject
17			Accept	Reject
18			Accept	Reject
19			Accept	Reject
20			Accept	Reject

If rejected, pass the weight and this form to Plant Manager for corrective action:

Corrective action taken	Signed off by:	Date

Plant Manager: ..... Signature: ..... Date: .....